

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 62 Union Street-Rockland, ME 04841  
Web Site: [www.knoxcounty.gov/ema](http://www.knoxcounty.gov/ema)

10/4/11

The meeting was called to order by LEPC Chairman Andrew Hart at 10:50 am at Knox County EMA Office. Went around the table and did introductions.

Meeting Attendees:

Linwood Lothrop	KRCC Director	Dan Davis	ME DEP
Laurie Beckwith	PBMC	Janelle Gunning	FMC
Ray Sisk	Knox EMA Director	Donna Allen	Knox EMA

- Linwood Lothrop made the motion to accept the minutes of 8/2/11 as amended and seconded by Ray Sisk. All were in favor.

## **Secretary's Report:**

Correspondence:

- TRI Form R Submittal for Fisher Engineering
- SERC meeting minutes from 9/13/11
- PBMC updates/changes for Chapter 3 of their Emergency Operations Plan
- AR1- 9/31/11- 47 Mountainside Park, Camden, oil tank was leaking oil; 9/6/11-High St, Thomaston, pickup truck lost its fuel tank
- Fabian Oil moves to Thomaston Creek Hill location

## **Treasurer's Report:**

Received July 2011: Grant Reimbursements, HMG 8031- \$60.64; HMG 8033-\$1541.80; HMG 8035-\$2466.20; HMG 8044-\$2116.22; HMG 8050-\$343.37; HMG 8052-\$737.40; HMG 8055-\$108.64 Interest: \$3.81

Received August 2011: Grant Reimbursements: LEPC Stipend-\$3329.35; HMG 8029-\$6432.84; HMG 8031-\$728.63; HMG 8033 - \$873.34; HMG 8035- \$6153.31; HMG 8036-\$3963.57; HMG 8044-\$3147.43; HMG 8050 - \$79.15; HMG 8052-\$4854.50; HMG 8055- \$6719.89; Interest - \$4.93

Bills pd out in July 2011: Personal Services: 1397.32; General Ops-\$76.83; HMG 8013-\$-2.70; HMG 8014-\$-494.99; HMG 8029-\$6432.84; HMG 8031-\$229.00; HMG 8033-\$1541.80; HMG 8035-\$3795.90; HMG 8036-\$2143.29; HMG 8044-\$2694.99; HMG8050-\$406.09; HMG 8052-\$737.40; HMG 8035-\$108.64

Bills pd out in August 2011: Personal Services:\$697.68; General Ops-\$.88; HMG 8031-\$728.63; HMG 8033-\$548.79; HMG 8035-\$2841.27; HMG 8044-\$686.69; HMG 8050-\$24.42; HMG 8052-\$3890.90; HMG 8055-\$222.88

LEPC Operational Fund balance as of 31 August 2011	\$ 3065.21
Grant and other fund balances as of 31 August 2011	<u>\$27125.26</u>
Total balance in checkbook as of 31 August 2011	\$30190.47

- Laurie Beckwith made the motion to accept the treasurer's report and Linwood Lothrop seconded the motion. All were in favor.

## TRAINING UPDATES:

### Knox Regional Response Team (Quarterly meetings)

No report at this time.

### OTHER TRAINING

Tank Truck Rollover Training	October 15, 2011	Rockland City Hall
Crockett's Point 11 Exercise	October 6, 2011	FMC BioPolymer
2 <sup>nd</sup> CONOPS training	October 13, 2001	MEMA

### OLD BUSINESS:

- **Mitigation Plan update.**

The plan has returned from FEMA I in Boston. There were some corrections that need to be done before it will be approved. Once it has been sent back from FEMA I with the corrections and all the towns have signed the plan then that is when the 5 years will start.

The Plan is available for review at the MRPC website (also accessible from the Knox EMA site) and also at: <http://www.midcoastplanning.org/resourceDownloads.html>

- **Update of the Knox RRT**

- Charles Jordan, Fire Chief has taken over as the Team Chief for the Knox Regional Response Team. Topics for training have been set up for the following year.

- **LEPC HAZMAT Exercise**

There was discussion on upcoming Crockett's Point Exercise on 10/6/11. There will be a meeting for controllers/evaluators right after this meeting.

### NEW/MISCELLANEOUS BUSINESS:

- **New County website online: [www.knoxcounty.gov/ema](http://www.knoxcounty.gov/ema)**

The LEPC site is now under the EMA site. Need content for the LEPC site. We need the membership thoughts on the content you would have the LEPC site. A suggestion was to have a list of the facilities that have reported and those that haven't. Donna asked those present if they had any suggestions to get them to her as soon as possible so that she can start working on them.

- **Review of Knox County Hazardous Materials Response Plan.**

Donna has been working on the Knox County Hazardous Materials Response Plan. She will set a date when either Faith or Robert will come down and help her with the rest of the plan before it is sent to SERC for approval then on the towns of Knox County for their approval.

- The next meeting will be December 6, 2011 at 10:30 am there will be election of officers which are Secretary, Treasurer and Vice Chair.

- A motion was made by Laurie Beckwith and seconded by Janelle Gunning to adjourn the meeting 11:10 AM. All were in favor.

Respectfully submitted,

***Donna Allen***

Donna Allen  
LEPC Secretary